



## OFFICIAL CALL

### **Sixth Congressional District Committee of the Republican Party of Virginia Convention**

I, Scott Sayre, as Chairman of the Sixth Congressional District Committee of the Republican Party of Virginia, and pursuant to the Plan of Organization, and as recommended and directed by the District Committee, do hereby issue this Call for a District Convention to be held at the JMU Convocation Center, 895 University Blvd, Harrisonburg, VA 22807, or its alternate site, starting at 10:00 A.M. local time on May 19, 2018, for the following purposes:

- A. Electing a Chairman for the Sixth Congressional District of the Republican Party of Virginia;
- B. Electing three (3) Regional Vice Chairmen for the Sixth Congressional District of the Republican Party of Virginia;
- C. Nominating a Republican Candidate for the office of the U.S. House of Representatives
- D. The transaction of such other business that may properly come before the Sixth Congressional District Republican Convention.

#### **I. Qualifications for Participation**

All legal and qualified voters under the laws of the Commonwealth of Virginia, regardless of race, religion, national origin or sex, who are in accord with the principles of the Republican Party, and who, if requested, express in open meeting either orally or in writing as may be required their intent to support all of its nominees for public office in the ensuing election may participate as members of the Republican Party of Virginia in its mass meetings, party canvasses, conventions, or primaries encompassing their respective election districts.

Executed versions of the attached Statement of Qualifications shall be used to assist the Convention Credentials Committee in determining qualifications for those candidates seeking the nomination for Chairman of the Sixth Congressional District, Regional Vice Chairmen of the Sixth Congressional District and the Republican Candidate for the office of the U.S. House of Representatives.

#### **II. Registration**

Convention registration shall begin at 8:00 A.M. and shall remain open until such time as the balloting shall begin. At such time, registration will be suspended and the Credentials Committee Chairman shall report to the Convention the number of Delegates eligible to vote. The Convention shall be called to order at 10:00 A.M. Upon commencement of the first ballot for any office and thereafter, no quorum call or point of order regarding the quorum of the Convention or of any committee thereof shall be in order.

#### **III. Composition of Convention**

- A. The Convention shall be composed of Delegates and Alternate Delegates of the respective units they represent and a military delegation. Representation shall be based on a percentage of the total number of Republican votes cast in each county and city in the

last gubernatorial and presidential election combined. Each unit delegation's voting strength shall equal one (1) Delegate Vote for each one hundred (100) votes cast or major portion thereof for the Republican candidate in the most recent elections for President and Governor. Each unit shall be entitled to at least one (1) Delegate Vote. Each unit's maximum number of Delegates is a number five (5) times its respective Delegate Vote. Each locality's Delegate Vote is set forth below:

<b>Unit</b>	<b>Voting Strength</b>	<b>Max # Delegates</b>
AMHERST COUNTY	162	810
AUGUSTA COUNTY	434	2170
BATH COUNTY	26	130
BEDFORD COUNTY	236	1180
BOTETOURT COUNTY	223	1115
BUENA VISTA CITY	25	125
HARRISONBURG CITY	99	495
HIGHLAND COUNTY	17	85
LEXINGTON CITY	13	65
LYNCHBURG CITY	289	1445
PAGE COUNTY	127	635
ROANOKE CITY	237	1185
ROANOKE COUNTY	383	1915
ROCKBRIDGE COUNTY	116	580
ROCKINGHAM COUNTY	439	2195
SHENANDOAH COUNTY	233	1165
STAUNTON CITY	85	425
WARREN COUNTY	185	925
WAYNESBORO CITY	79	395
MILITARY DELGATION	6	30

- B. The Delegates present in a given Unit delegation shall designate which Alternate Delegate(s) shall vote in the place of an absent Delegate(s), except where the body electing the Delegates has determined another method of Alternate Delegate selection. The Delegates present and voting at the Convention shall cast the full vote of the Unit delegation with proportionate weight given to majority and minority vote. In no event shall any person cast less than one-fifth (1/5) of a Delegate vote.
- C. The Delegates and Alternate Delegates shall be elected in Unit Mass Meetings, Party Canvasses, or Conventions that shall be called for this purpose in conformity with the Plan of Organization of the Republican Party of Virginia by each Unit committee.

- D. The calls for the Unit Mass Meetings, Conventions, or Party Canvass to elect Delegates and Alternate Delegates to the District Convention must be submitted to the Republican Party of Virginia for publication on the website of the Republican Party of Virginia ([www.virginia.gop](http://www.virginia.gop)) and published on website of the Sixth Congressional District of Virginia Republican Committee ([www.sixthdistrictgop.org](http://www.sixthdistrictgop.org)) in accordance with the Party Plan, at least seven (7) days in advance of the Unit Mass Meetings, Conventions, or Party Canvass. The election of Delegates and Alternates to the District Convention shall take place between February 23, 2018, and March 30, 2018 (inclusive). No unit pre-filing deadline for delegate to the Sixth District Convention shall be earlier than February 17, 2018.
- E. **Cancellation.** A unit may include in the Official Call for its Mass Meeting, Canvass, or Convention to elect Convention Delegates a provision deeming all qualified pre-filed Delegate candidates to be elected in the event those persons are fewer in number than the total number of allowable Delegates from such unit.

**F. Military Provision.**

**Declaration.** Military delegates will be selected in conformity with the Plan of Organization of the Republican Party of Virginia. Any members of the Virginia National Guard, the United States Armed Forces, Merchant Marine, or Coast Guard, who are unable to participate in the election of delegates from their unit due their military orders, may be represented through the Military Delegation. To be so represented, they must declare by e-mail to the District Chairman [scott@sayreinc.com](mailto:scott@sayreinc.com) no later than April 9, 2018, that they intend to support the Party's nominees in the ensuing election and that their orders preclude them from participating in person. The District Chairman will provide declarants with candidate preference ballots that will be cast on their behalf at the convention.

**Candidate Preference Ballot.** Subsequent to the receipt of the Declaration and by the later of seven (7) days of (i) receipt of the Member's Declaration or (ii) the filing deadline for candidates to be voted on at the Convention, the Chairman or his designee shall email Qualifying Military Members a Candidate Preference Ballot, which shall also be available on the Sixth District Committee website ([www.sixthdistrictgop.org](http://www.sixthdistrictgop.org)). Qualifying Military Members shall be entitled to cast a Candidate Preference Ballot to convey their ordered candidate preferences for offices to be filled at the Convention. The Candidate Preference Ballot must be returned to [gatesofbot@ntelos.net](mailto:gatesofbot@ntelos.net) no later than April 23, 2018. The Chairman or his designee shall email respond to each Military Member to confirm the receipt of each emailed returned ballot. The Chairman or his designee shall be responsible for ensuring the complete set of returned Candidate Preference Ballots are delivered to the permanent chairman of the Convention, once elected, for tallying the ballots in a manner designed to cast a vote in each round of balloting (as determined by the Rules adopted by the Convention) for the then-eligible candidate with the highest preference expressed on each Candidate Preference Ballot.

**IV. Filing Requirements**

**A. Filing for Chairman of the Sixth Congressional District Committee of the Republican Party of Virginia**

Any person who desires to seek election as Chairman of the Sixth Congressional District Committee of the Republican Party of Virginia must complete and submit the Official Filing Form, along with a nonrefundable filing fee of \$500.00 via money order or personal check, and return it by mail to the Sixth Congressional District Committee of the Republican Party of Virginia Secretary, Sandy Gates, or her designee accepting applications, by 6:00 PM on January 17, 2018, PO Box 621, Daleville, VA 24083. Postmark does not govern.

Additionally, the Official Filing Form and filing fee will be accepted in person by Sandy Gates, or her designee, at the Sixth District Headquarters located at 43 Natural Bridge School Rd, Natural Bridge Station, VA 24579 from 5:00 PM to 6:00 PM January 17, 2018.

**B. Filing for Regional Vice Chairman of the Sixth Congressional District Committee of the Republican Party of Virginia**

Any person who desires to seek election as Regional Vice Chairman of the Sixth Congressional District Committee of Republican Party of Virginia must complete and submit the Official Filing Form, along with a nonrefundable filing fee of \$100.00 via money order or personal check, and return it by mail to the Sixth Congressional District Committee of the Republican Party of Virginia Secretary, Sandy Gates, or her designee accepting applications, by 6:00 PM on January 17, 2018, PO Box 621, Daleville, VA 24083. Postmark does not govern. Additionally, the Official Filing Form and filing fee will be accepted in person by Sandy Gates, or her designee, at the Sixth District Headquarters located at 43 Natural Bridge School Rd, Natural Bridge Station, VA 24579 from 5:00 PM to 6:00 PM January 17, 2018.

**C. Filing for the United State House of Representatives representing the Sixth Congressional District of Virginia**

Any person who desires to seek the Republican Nomination for the United State House of Representatives representing the Sixth Congressional District of Virginia must complete and submit the Official Filing Form, along with a nonrefundable filing fee of \$5,000.00 via money order or personal check, and return it by mail to the Sixth Congressional District Committee of the Republican Party of Virginia Secretary, Sandy Gates, or her designee accepting applications, by 6:00 PM on January 17, 2018, PO Box 621, Daleville, VA 24083. Postmark does not govern. Additionally, the Official Filing Form and filing fee will be accepted in person by Sandy Gates, or her designee, at the Sixth District Headquarters located at 43 Natural Bridge School Rd, Natural Bridge Station, VA 24579 from 5:00 PM to 6:00 PM January 17, 2018.

D. No nominations for offices to be filled by the Convention may be made from the Floor except upon the vote of two-thirds of those Delegates present.

E. **Delegate Voluntary Registration Contribution.** A voluntary contribution of \$20.00 is requested of each Delegate and Alternate Delegate to the District Convention to help defray the cost of the Convention. Unit Chairs are directed to collect and transmit all registration contributions and spreadsheet of all Delegates and Alternate Delegates and their contribution to the District Treasurer, Hud McWilliams, P.O. Box 621, Daleville, VA 24083.

**V. Certification of Delegates**

- A. The said Delegates and Alternate Delegates to the District Convention so elected shall be certified in writing with their respective names, addresses (including zip codes), phone numbers and, if provided, email addresses, over the signatures of the permanent Chairman and permanent Secretary of the Unit Mass Meeting or Convention, or of the Chairman of the Unit Committee which may have conducted a Party Canvass to select the Delegates and Alternate Delegates. Units are required to submit all information provided on the Pre-file form.
- B. All certifications, regardless of the date of the Unit Mass Meeting, Party Canvass, or Convention must be postmarked no later than the seventh day after the adjournment of the Unit Mass Meeting, Party Canvass, or Convention, or delivered in person to Chairman Scott Sayre by appointment 43 Natural Bridge School Rd, Natural Bridge Station, VA 24579 no later than 6:00 p.m., on the tenth day after the adjournment of the Unit Mass Meeting, Party Canvass or Convention, but no later than April 9, 2018.
- C. All certifications shall be delivered to the Sixth District Chairman, Scott Sayre, P.O. Box 621, Daleville, VA 24083, or his designee. An electronic copy of the Certification form and the spreadsheet with Delegates' and Alternates' contact information must be sent to the District Chairman, Scott Sayre at [scott@sayreinc.com](mailto:scott@sayreinc.com).
- D. After the deadline for the certification, no change may be made, except a certified Alternate Delegate may be made a Delegate, or in the case where a correction of a Delegate filing is required (e.g., improperly certified to the incorrect district).
- E. A copy of the published call of the Convention, Mass Meeting or Party Canvass called for the purpose of selecting Delegates and Alternate Delegates to said Convention, must accompany the certification with the date of publication included. A copy of the Call which is posted on the Sixth Congressional District Committee of the Republican Party of Virginia website, ([www.sixthdistrictgop.org](http://www.sixthdistrictgop.org)) and Republican Party of Virginia ("RPV") website, ([www.virginia.gop](http://www.virginia.gop)) will be acceptable if the Call is not published in a local newspaper.

**VI. Calls and Certifications should be mailed or delivered as follows:**

Original to: Mr. Scott Sayre, Chairman  
Sixth Congressional District Committee of the Republican Party of Virginia  
P.O. Box 621  
Daleville, VA 24083

Second Copy to: Ms. Sandy Gates, Secretary  
Sixth Congressional District Committee of the Republican Party of Virginia  
2847 Country Club Road  
Troutville, VA 24175

Third Copy: Individual Unit Committees' permanent records

**VII. Resolutions**

- A. Resolutions proposed for consideration by the Sixth Congressional District Committee of the Republican Party of Virginia Convention shall be typed and submitted to the Sixth Congressional District Committee Secretary, Sandy Gates, accepting such resolutions via e-mail at [gatesofbot@ntelos.net](mailto:gatesofbot@ntelos.net) or first-class mail at 2847 Country Club Rd., Troutville, VA 24175, prior to 6:00 p.m. on April 9, 2018. Resolutions after this deadline will not be accepted.
- B. The reviewed resolutions from the Resolutions Committee shall be posted on the Sixth Congressional District of Virginia Republican Committee website ([www.sixthdistrictgop.org](http://www.sixthdistrictgop.org)) no later than May 5, 2018.
- C. The Resolutions Committee Chairman or designee shall email all Unit Chairs the reviewed resolutions no later than May 5, 2018. The Unit Chairs are encouraged to disseminate resolutions to their unit's Delegates and Alternate Delegates prior to the district convention.

### **VIII. Committees**

Members of the Temporary Convention Arrangements, Credentials, Nominations, Elections, Resolutions, and Rules Committees shall be appointed by the District Chair or his designee of the Convention no later than April 9, 2018 and shall meet in advance of the Convention to perform their duties subject to ratification by the Delegates present and voting at the Convention. The Convention shall be conducted in accordance with the Plan of Organization of the Republican Party of Virginia, and Robert's Rules of Order, Newly Revised, 11th Edition.

### **IX. Revisions**

The Executive Committee of the Sixth Congressional District Committee of the Republican Party of Virginia is authorized to revise the Call to make any such technical or conforming changes. The District Chairman must promptly notify the District Committee of any such conforming changes proposed by the Executive Committee.

### **X. Publication of Call**

A full copy of this Call for Convention shall be posted, and available on the Sixth Congressional District Committee of the Republican Party of Virginia website ([www.sixthdistrictgop.org](http://www.sixthdistrictgop.org)) and the Republican Party of Virginia website ([www.virginia.gop](http://www.virginia.gop)) by January 9, 2018. It will also be made available via written request to the Sixth District Secretary. In accordance with Article 8, Section A2 of the Republican Plan of Organization the required publication in a newspaper is waived.

### **XI. Official Documents**

- A. Filing Form and Statement of Qualifications for Candidates for Sixth District Chairman
- B. Filing Form and Statement of Qualifications for Candidates for Sixth District Regional Vice-Chair
- C. Filing Form and Statement of Qualifications for Candidates for US House of Representatives

*Paid for and authorized by the Sixth Congressional District Committee of the Republican Party of Virginia.*